

Ref: Agenda/OSCP300413

24 April 2013

Dear Sir or Madam

I hereby give notice that a meeting of the **Off Street Car Parking Committee** will take place on **Tuesday 30 April 2013**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm Council meeting in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs M Russell
Chairperson

Distribution:

Committee Members:

Cllr Mrs M Russell (Chair)
Cllr Ms S Mulchrone
Cllr R Skinner
Cllr G Wilson
Cllr D Lawrence

Cllr Mrs H Ramsay
Cllr Mrs W Smith
Cllr D Albone
Cllr S Watkins

All Town Councillors
Bedfordshire Police
Notice Boards (2)

Town Clerk
Biggleswade Library
Biggleswade Chronicle

Central Bedfordshire Council
Bedfordshire Advertiser

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

4. MINUTES OF MEETINGS

- a. For Members to receive the minutes of the Off Street Car Parking meeting held on 12 February 2013.

5. MATTERS ARISING

- a. Off Street Car Parking meeting held on 12 February 2013

6. ITEMS FOR CONSIDERATION

Items a and b were deferred from the OSCP meeting 12 February 2013

a. MARKETS

For members to consider the introduction of specialist markets for Biggleswade.

b. CCTV PLAN

For members to consider the CCTV Plan 2013 – 2017

c. **CHRISTMAS LIGHTS 2013/2014**

For members to consider the Biggleswade Christmas lights, (Information attached).

d. **DELEGATED AGREEMENT**

Members are asked to consider delegated powers to issue licenses for the placing of tables, chairs and 'A' boards within the parish boundary of Biggleswade.

These powers will be delegated from Central Bedfordshire Council under Local Government Act 1972 and Local Government Act 2000.

This will initially be a 12 month trial period. (Information attached).

e. **SUN STREET & ST JOHNS STREET – BIGGLESWADE**

Cllr David Albone has asked that the O.S.C.P Committee look at the congestion in Sun Street & St Johns Street in Biggleswade with a view to the possible introduction of a one way system.

If the committee agrees Cllr Albone would like the Town Council to urge Central Bedfordshire Council to investigate/fund/plan/implement a scheme at the earliest opportunity.

For members to consider this matter.

f. **DELIVERIES - BONDS LANE**

Members are asked to consider an email highlighting issues with delivery Lorries who carry out deliveries in Bonds Lane, Biggleswade. (Email attached).

7. **ITEMS FOR INFORMATION**

a. **HITCHIN STREET**

For members to receive an update on Hitchin Street improvement scheme.

b. **ALDI CAR PARK**

Members will recall that a letter was sent to Aldi Stores on the 17th December 2012; the letter pointed out that the signs in the car park to the North of Bonds Lane were not worded correctly and were misleading to members of the public.

Aldi responded to the letter of the 17th December on 2nd January 2013 confirming that the signage would be changed.

A further letter was sent to Adli on the 16th March 2013 asking Aldi to let Council know when they anticipated changing the signage as promised in the letter of 2nd January 2013.

The Town Council has now received a response and the signage will be changed on the 10th May 2013, (letter attached).

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions

9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

